



CEHA AEC Annual Business Meeting

Wednesday, September 20, 2005
Estes Park Conference Center

I. The meeting was called to order at 12:30 pm by President Paul Klug

Roll Call & Quorum

Present:

Paul Klug, President
Therese Pilonetti-Hall, President-Elect
Danica Harmon, Secretary
Carol McInnes, Treasurer
Lyle Moore, Jr., Past-President
Mark McMillan, Southeast Representative
Chris Erzinger, Metro Representative
Doug Jatcko, Industry Representative
Jeff Zayach, EH Directors Representative
Carla Block, West-Slope Representative

It was ascertained that a quorum is present (at least 25 members of the association in good standing).

President Paul Klug introduced the Board members to the association.

II. Reading of the last Annual Business Meeting minutes (9/29/04)

Danica read the minutes to the membership. The minutes had already been approved last year at the first Board meeting following the AEC.

III. Reports of Officers

- a. Treasurer's Report—Carol McInnes
 - i. Carol reviewed the budget with members. Budget was approved at last Board meeting. See attached report.
- b. President's Report
 - i. Paul reviewed the projects/accomplishments from the last year and stated that he has enjoyed his time as President.

IV. Committee Reports

- a. Membership Report—Paul Klug
 - i. Currently, the organization consists of 320 members
- b. Publication Report—Danica Harmon
 - i. CEHA put out 4 issues of Point Source in the last year, in addition to the brochure and binder materials for the AEC. We continue to identify new areas for improvement and plan to expand the scope

of the newsletter in the next year to attract members from different areas of EH.

- c. Website—Tom Gonzales
 - i. Currently, we are considering adding a log on for members to give them access to more information.
 - ii. We are also looking into accepting credit card payments.
 - iii. More pictures are available on website.
- d. Education Committee—Therese Pilonetti-Hall
 - i. 190 individuals are present at conference this year (including speakers, volunteers, etc.)
 - ii. 2 1-day trainings were offered this year: Epidemiology & Child Care.
- e. Legislative Committee—Jeff Zayach
 - i. See attached report
 - ii. 200 bills died; 402 passed.
- f. Grants/Funding Committee—Mark McMillan
 - i. See attached report. Mark reviewed that we received monies through the SEPP program to fund our Epi training. The extra money has been dedicated to other future trainings. We have collected about \$10,000 to date in past 18 months for funding (not including silent auction)
 - ii. We had a day at the Rockies in May for members.
- g. Scholarship Committee—Mark McMillan
 - i. Supplemental student scholarship is up and running thanks to the contributions of members. It started in 2004. To date, several hundred dollars have been raised.
 - ii. Tom Douville scholarship winners: Leslie Toni & Mitchell Brown. Each received \$500 from CEHA.
 - iii. This year, we set up the RIHEL scholarship fund. This year, no money was awarded. The hope is to use the 2005 money and move it into the 2006 budget.
 - iv. The CSU scholarship is being examined to see if we can expand it at all.
- h. Nominations Committee—Paul Klug (standing in for Phil Brewer)
 - i. Election was recently held to fill Treasurer and President-Elect position.
 - ii. Another election will be held to fill the Secretary and Northeast Representative positions.
 - iii. Paul made a call for nominations for these positions.

V. Unfinished Business—Paul Klug

- a. Audit Status Report—The Board is planning an audit of books to ensure that we are reporting our numbers correctly. The Board is still getting and reviewing quotes from three firms.
- b. Historical documents—Thomas Gonzales
 - i. In the past year, CEHA archives were uncovered and examined. Tom reviewed a timeline of the organization for our membership.

VI. New Business

- a. Announcement of election results—Mark McMillan & Paul Klug
 - i. Paul told membership that Phil Brewer resigned his position as Northeast Representative at the end of August.
 - ii. EH Directors Representative—Julie McCaleb (Northeast Colorado Health Dept) was selected by EH Directors to fill the position that Jeff Zayach is vacating
 - iii. Treasurer—Dan Collins (Tri-County HD) was elected to take the position that Carol McInnes is vacating
 - iv. President-Elect—Danica Harmon (Quiznos) was elected to take the position that Therese Pilonetti-Hall is vacating.
- b. An election will be held after the AEC to fill position of Secretary and Northeast Representative
- c. Therese Pilonetti-Hall is the new President. The Presidential gavel was transferred to Therese.

VII. Adjournment

- a. At 1:10, the meeting was adjourned.