



COLORADO ENVIRONMENTAL HEALTH ASSOCIATION

CEHA Board Meeting

August 15, 2007

Summit County Health Department, Breckenridge

Present: Danica Harmon - President
Therese Pilonetti –Past President
Carla Ostberg – President Elect
Nicole Grisham - Secretary
Dan Collins – Treasurer
Doug Jatcko – Industry Representative
Tom Butts – Metro Representative
Michael Wallingford – EH Director Representative
Debbie Polelli – Southeast Representative
Carmen Vandenbark – Northeast Representative
Dan Hendershott – Summit County Environmental Health Department

Absent/Excused: Richard Stenson – Western Slope Representative

Meeting commence by Danica at 10:05 am

- I. Secretary's report – Nicole Grisham
 - a. Changes to minutes
 - i. Legislative committee changes
 1. 12g – HB1341 – reorganization for the Colorado Oil and Gas Conservation Commission
 2. 10 – spell out names for Tom and Gary
 3. RIHEL – spell out the name
 4. 11- Change Carla's name
 - b. Motion to approve minutes with changes - approved
- II. Treasurer's report – Dan Collins
 - a. Budget distributed (attached) and reviewed
 - b. Budget looks to be on track
 - c. Next board to readdress AEC budget for clarification
 - d. The four companies contacted for the accounting practice review are very costly so Dan is researching other companies
 - i. Carol McInnes was researching this over two years ago and was in contact with Bondi
 1. Past board did not support going with Bondi
 - ii. Dan will contact Debbie McBride within the next week to see if she may be able to take this on
- III. President's report – Danica Harmon
 - a. Will give reports under new business and old business
- IV. Membership committee – Debbie Polelli
 - a. Debbie has been working with the Alliance
 - i. Active 172
 - ii. Sustaining 6
 1. Chad Perlmutter on the AEC Planning Committee has several sustaining membership payments to be processed
 - iii. Student 5
 - iv. Retired 1
 - v. Life 12
 - vi. Honorary 3
 - b. A letter was developed to send to inactive members to try to increase membership
 - i. Debbie to develop plan with marketing membership
 1. Debbie to distribute the letter to the board for comments before next meeting



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2. Email letter with edits in December
3. Mail letter in 2008 to those who are still inactive
- c. Marketing membership
 - i. Develop a brochure for distribution and use with other identified associations and stakeholders
 - ii. Increase utilization of Alliance
 - iii. Michael Wallingford to address membership with EH Directors
 - iv. Increasing exposure with other functions such as free AEC registration at other association's conferences
- d. Membership card
 - i. Debbie to discuss with the Alliance the logistics of maintaining the membership database and sending out cards with renewals
 - ii. Keep the cards electronic
- V. Sustaining Membership – Doug Jatcko
 - a. 23 Members and 2 pending
 - i. 4 new
 - ii. Doug to email the list of sustaining members to Tom Gonzales and Dan Collins by tomorrow
 - c. Karl Schiemann provided a list of tattoo parlors for potential contacts
 - d. Increase in sponsorships this year for the AEC
- VI. Nomination Committee – Carmen Vandebark
 - a. Milton M. Miller
 - i. Two packets submitted
 1. Ray Merry
 2. Marilyn Swett
 - a. Ray Merry has majority of the vote
 - ii. In the future submittals will be requested in hard copy and electronically
 - iii. Deadlines to be earlier next year
 - b. Environmental Achievement Award
 - i. Two packets submitted
 1. Tom Orr
 2. Jim Goodwin
 - a. Tom Orr has majority of the vote
 - c. Environmental Industry Award
 - i. Two packets submitted
 1. Waste Management and City and County of Denver
 2. Brian Scheffee, Front Range Precast
 - a. Brian Scheffee has unanimous vote
 - d. Walter S. Mangold Award
 - i. NEHA's highest honor
 - ii. Chris Wiant recognized at NEHA AEC
 1. Brainstorming for item to present at CEHA AEC
 - a. Lifetime membership and plaque
 - i. Debbie to check if he already is a lifetime member
 - iii. Danica to contact NEHA about the extra copies of the nomination submittals before the AEC
 - iv. Tom to research for photos of Chris before the AEC
 - v. Free banquet ticket to Linda Reiner for her contributions associated with Chris Wiant's submittal
 - i. Therese to develop certificate before conference
 - vi. Board members to email Carmen thoughts on nominations for 2008 before next board meeting
 - e. Carmen to talk to Paul Klug regarding the logistics of picking up the awards for the banquet by next week
 - f. Board positions
 - i. Ballots in the mail
 - ii. Danica to discuss with the Alliance on the counting of the ballots before the AEC
 - VII. Publications – Danica Harmon
 - a. Deadline for fall submittals for the newsletter is the end of this month
 - i. Carla to submit on the Epi Training
 - ii. Nicole to submit on the Plan Review Training



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- iii. Danica to forward to Tom Butts the article on the CEHA Scholarship
 - iv. Danica to provide more on the AEC
 - v. Danica could use more articles
 - b. The AEC brochure will not be printed and mailed
 - i. Cost was excessive
 - ii. Area representatives to identify the agencies that are not able to receive or open the brochure before the AEC
 - iii. Lots of positive comments on the brochure and the board is very grateful to Therese Pilonetti for all of her hard work
- VIII. Education Committee – Therese Pilonetti
 - a. Silent Auction Board Item
 - i. Carla Ostberg to purchase the item
 - b. Therese to email the sign up sheet to board within a week
 - i. Board members to sign up for time slot on registration table
 - ii. Board members to volunteer to come up early to assist with other logistics
 - iii. Board members to volunteer to demobilize on the last day
 - c. Padfolios
 - i. Sample padfolio passed around
 - d. CSU EH Student Association
 - i. Danica to offer three room nights for the students
 - e. Dan Hendershott brought attention to the media's article on the City of Aspen's Conference that was not very sustainable when the city pushes sustainability
 - i. Sustainable functions at our conference
- IX. Scholarships & Grants/Funding – Tom Butts
 - a. Intern scholarship did not receive any applicants
 - i. Policy states must attend a Colorado School
 - ii. Internships employed through local EH programs are decreasing?
 - iii. Tom Butts to research more information on the policy
 - 1. Does the industry provide for their own internships - yes
- X. Website Committee – Carla Block
 - a. There were 3000 hits over 8 days in August he checked.
 - i. Carla to email Nicole the link for this
 - b. Tom Gonzales maintains our website and has logistical concerns over multiple entities having involvement in the maintenance such as the Alliance
 - i. Carla Ostberg to discuss with Tom about training someone to be the backup when he is unavailable
 - 1. Board would like Tom's thoughts on website continuity
 - ii. Tom Gonzales is requesting his home internet service be paid for by CEHA
 - 1. \$35 per month
 - 2. Motion to accept
 - iii. For the Alliance to do the website the following would be noted:
 - 1. Proposed fees are higher than what we already pay
 - a. Fees are still in the works
- XI. Legislative Committee – Michael Wallingford
 - a. Legislative session adjourned in May so no new information
- XII. Unfinished/Ongoing Business
 - a. Alliance Update
 - i. Subcommittees being formed
 - ii. Business plan and goals
 - 1. Danica to send electronic information to Nicole to include with the minutes by next week
 - b. Board handbook
 - i. Danica would like this completed before the next board meeting at the AEC
 - 1. The following have not been received: membership, nominations, scholarships/grants, sustaining members, legislative, president, past-president, metro, southeast, northeast, industry
 - 2. Send to Danica no later than August 29th



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- XIII. Next meeting
 - a. Wednesday, September 26th in Breckenridge, AEC at The Village of Breckenridge
- XIV. Adjourn at 1:30 pm