



CEHA Quarterly Business Meeting

April 7, 2005
Colorado State University

I. The meeting was called to order at 9:15 am by President Paul Klug

II. Roll Call

Present:

Danica Harmon, Secretary
Paul Klug, President
Carol McInnes, Treasurer
Lyle Moore, Jr., Past-President
Mark McMillan, Southeast Representative
Therese Pilonetti-Hall
Tom Gonzales, Past Past-President
Doug Jatcko, Industry Representative
Jeff Zayach, EH Directors Representative

Absent:

Phil Brewer
Chris Erzinger
Carla Block

III. Corrections to 2/3/05 minutes

Jeff Zayach's additions to Legislative Issues have been incorporated into minutes. Mark M. made a motion to approve the minutes. Danica seconded the motion. The minutes were passed unanimously.

IV. Reports of Officers

- a. Treasurer's Report—Carol McInnes
 - i. the Treasurer's report will be distributed to Board members via email
 - ii. During April, the scholarship account has a 10-day deposit/withdrawal window.
 - iii. \$1500 is being budgeted as an approximation for miscellaneous donations from Sustaining Members for break sponsorships, etc.
 - iv. After the budget is available electronically, we will vote over email.

V. Committee Reports

- a. Membership Report—Paul Klug
 - i. See attached report

- ii. We accumulated 20-25 new members from the Western Slope Epi training.
 - iii. Paul will send out a second membership notice over email and see how that fares; depending on results, we will make phone calls or send out postcards.
 - iv. Mark initiated discussion of giving student membership for free to encourage student involvement; the idea of incorporating a student representative into the Board was also discussed
 - v. Mark made a motion to give Kevin Bolton (CSU student who helped coordinate CSU Board meeting) an honorary membership; Carol seconded the motion. The motion was passed unanimously.
 - vi. Jeff Z. will contact somebody with CU's Environmental Studies program to elicit student involvement.
 - vii. The Board discussed contacting local colleges/universities with EH programs and doing a presentation on CEHA to encourage membership (like Tom G. presented at CSU's EHSA).
 - viii. Mark will work on a game plan for the next Board meeting to address student outreach and identify programs that we should contact.
- b. Sustaining Membership Committee—Doug Jatcko
 - i. Doug has identified 83 organizations that may be interested in becoming Sustaining Members
 - ii. Currently, we have 15 Sustaining Members
 - iii. 14 more have expressed interest
 - iv. 2 organizations have declined
 - c. Nominating Committee Report—Phil Brewer
 - i. No report today
 - d. Publication Committee Report—Danica Harmon
 - i. The Spring Newsletter is scheduled to come out at the end of the month.
 - ii. Information about NEHA's conference, an event calendar, and information about the AEC will be included.
 - e. Website Committee—Carla Block and Tom Gonzales
 - i. The Board members have access to a website log-on. The log-on name should be the first initial and last name, and the password is 'test.'
 - ii. Minutes will be available on the password-protected portion of the website.
 - iii. Therese P. made a motion to make all the Board's historically relevant minutes and policies and all future ones available to all visitors to the website. Jeff Z. seconded the motion. The motion was passed unanimously.
 - f. Education Committee—Therese Pilonetti-Hall
 - i. The AEC committee is struggling to find a keynote speaker, and is looking for somebody to possibly discuss disaster sanitation.
 - ii. The committee has several new volunteers.

- iii. The 8-hour OSHA update will be taking place the day before the conference. The charge of this training will be \$50 for members and \$85 for non-members.
- iv. The budget for this year's AEC is \$20K
- v. Lyle made a motion to keep the registration fee at \$125. Mark seconded the motion. The motion passed. The AEC committee would be permitted to decide the auxiliary fees (half days, one-day fees, etc.).
- vi. The Board discussed charging a registration fee for exhibitors for \$100 that includes meals (lunches) for 2 members (does not include banquets, but covers breaks). Motion was passed. There will work with Tom and the AEC committee, and if there are any easy ways to save money, they will be permitted to make a decision without Board intervention.
- g. Legislative Committee—Jeff Zayach
 - i. The creation of water resources bill has been postponed indefinitely.
 - ii. The Boyd license fee bill is dead.
 - iii. The bill permitting the sale of cow shares in exchange for raw milk is moving forward.
 - iv. The Coleman retail food establishment violations bill is dead.
- h. Grants/Funding Committee—Mark McMillan
 - i. See attached report.
- i. Scholarship Committee—Mark McMillan
 - i. See attached report.
 - ii. Possible Red Robin scholarship—Mark will approach Sharon Krull for 5 or so years of scholarship money up front.
- j. NEHA Update—Tom Gonzales
 - i. NEHA Training, LLC, made money last year and is in direct competition with ServSafe
 - ii. Board is selecting site for 2008 AEC (Tucson, Las Vegas, SLC, or Spokane)
 - iii. NEHA is getting a new testing partner and will revamp the REHS exam.
 - iv. NEHA's next Board meeting is in 2 weeks.
 - v. NEHA will have a position coming out on a model environmental health program—check the website to give input or get outcome.
 - vi. Epi-Ready training is coming to Region 3 (at AEC)
 - vii. Colorado has 180 NEHA members and 260 total in Region 3.

VI. Adjournment—Meeting was adjourned at 11:35 am